

**AMBIENCE PUBLIC SCHOOL**  
**A-1, S.J. ENCLAVE, NEW DELHI 110 029**

**NURSERY ADMISSION SCHEDULE 2018 – 2019**  
**as per Directorate of Education Circular dated 19/12/2017**

**GENERAL INSTRUCTIONS**

1.	Registration a. General Category – On-line at school website <a href="http://www.ambiencepublicschool.com">www.ambiencepublicschool.com</a> or from School Main Gate from 9:00 a.m. to 1:00 p.m. (Monday to Saturday) b. EWS Registration as per Government norms. c. Please note that the admission process has been carefully designed to provide equal opportunity to all applicants and to maintain transparency in the admission process.	
2.	Eligibility for Nursery:	<b>Minimum Age 3+ as on 31<sup>st</sup> March 2018</b>
3.	Commencement of Admission Process:	<b>27/12/2017 (Wednesday)</b>
4.	Commencement of availability of online Application forms for Registration Process:	<b>27/12/2017 (Wednesday)</b>
5.	Last date for submission of forms:	<b>17/01/2018 (Wednesday)</b>
6.	Uploading details of children who applied to the school for admission under open seats till:	<b>01/02/2018 (Thursday)</b>
7.	Uploading marks as per point system:	<b>08/02/2018 (Thursday)</b>
8.	Draw of lots: a) General Category: Draw of lots will be held if there are more candidates on the same point and candidates will be informed. b) EWS/Disadvantaged Category: Visit website: <a href="http://www.edudel.nic.in">www.edudel.nic.in</a>	
9.	1 <sup>st</sup> List of selected Candidates (including Waiting List):	<b>15/02/2018 (Thursday) at 1:00 p.m.</b>
10.	Resolution of queries of parents, if any (by written/ email/ verbal interaction) regarding allotment of points to their wards in the first list.	<b>16/02/2018 (Friday) to 20/02/2018 (Tuesday)</b>
11.	2 <sup>nd</sup> Admission List (if any, including Waiting List):	<b>28/02/2018 (Wednesday)</b>
12.	Resolution of queries of parents, if any (by written/ email/ verbal interaction) regarding allotment of points to their wards in the second list.	<b>01/03/2018 (Thursday) to 07/03/2018 (Wednesday)</b>
13.	Subsequent list of admission, if any	<b>15/03/2018 (Thursday)</b>
14.	Closure of admission process	<b>31/03/2018 (Saturday)</b>

15.	<p><b>Final Admission Formalities</b></p> <p>Final Admission is subject to verification of the following documents to be produced in Original.</p> <p>Photocopies will not be accepted as proof. However, a set of photocopies of the documents will be required to be attached with the enrollment form.</p> <p>a) <b>Birth Certificate</b> issued by the Municipal Corporation (<b>Original Certificate will be submitted to the school</b>)</p> <p>b) <b>Aadhar Card:</b> As per new CBSE norms, Aadhar Card is mandatory.</p> <p>c) <b>Proof of residence</b> Passport / Registered Lease Deed / Electricity Bill / MTNL Bill/ Water Bill / Electoral Card / Ration Card (For EWS / Disadvantaged Group) / Aadhar Card</p> <p>d) <b>In case of EWS / Disadvantaged Group Category</b>, Annual Income Certificate of the parents issued by S.D.M. of the area or Tehsildar will be required with date of Issue not earlier than 31st March, 2016 (Original Certificate will be submitted to the school) or BPL Ration Card (Yellow Coloured) or AAY Ration Card (Pink Coloured). Please refer to the guidelines provided along with the EWS / Disadvantaged Group Category form issued by Directorate of Education.</p> <p>e) <b>In case of Sibling</b> – Fee receipt of the sibling studying in Ambience Public School.</p> <p>f) <b>Alumni – Parents School Leaving Certificate is required as a proof.</b></p>
16.	<p><b>Declaration from parents:</b></p> <p>a) Parents will certify that all the information provided by them is correct.</p> <p>b) Parents also understand that the application / registration / short listing does not guarantee admission to their ward.</p> <p>c) Parents accept the process of admission undertaken by the school and will abide by the decision taken by the school authorities.</p> <p>d) Parents accept that in case of twin children, in a situation of draw of lots, the name of both will be considered in a single slip. Either both will be selected or both will not be considered for admission.</p>